PRINCE EDWARD COUNTY COMMUNITY FOUNDATION FINANCIAL STATEMENTS AS AT JUNE 30, 2018



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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors Prince Edward County Community Foundation

Report on the Financial Statements

We have audited the accompanying financial statements of Prince Edward County Community Foundation, which comprise the statement of financial position as at June 30, 2018 and the statements of revenue, expenditures and fund balances and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of Prince Edward County Community Foundation as at June 30, 2018, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Other Matters

On July 1, 2017, the Organization adopted the requirements of Part III of the Chartered Professional Accountants (CPA) Handbook - Accounting electing to adopt the new accounting framework: Canadian Accounting Standards for Not-For-Profit Organizations ("ASNFPO"). Although the financial statements presented as at June 30, 2017 were prepared and not audited, there was an adjustment necessary to restate the opening balance sheet as at July 1, 2017, statement of revenue, expenditures and fund balance for the year ended June 30, 2017 and the statement of financial position as at June 30, 2017.

BELLEVILLE, Canada November 15, 2018 Chartered Professional Accountants Licensed Public Accountants

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PRINCE EDWARD COUNTY COMMUNITY FOUNDATION STATEMENT OF FINANCIAL POSITION AS AT JUNE 30, 2018

			20	018			
	Operating Fund \$	TCF Fund \$	Managed Funds \$	Vital Signs Projects \$	Social Impact Projects \$ Schedule 1	Total \$	Total 2017 \$ Note 3
ASSETS							
CURRENT Cash Accounts receivable	79,548 4,000	33,784	2,048,886	43,879	181,142	2,387,239 4,000	266,993
Investments - Note 5	28,030		801,540			829,570	272,985
Government remittances receivable	4,285			360	3,280	7,925	
	115,863	33,784	2,850,426	44,239	184,422	3,228,734	539,978
LIABILITIES CURRENT							
Funds held on behalf of other parties Accounts payable	9,213		2,850,426	1,338	1,967	2,850,426 12,518	290,320
Deferred contributions - Note 6	15,000			7,500	150,525	173,025	28,700
	24,213	NIL	2,850,426	8,838	152,492	3,035,969	319,020
FUND BALANCES							
FUND BALANCES	91,650	33,784	NIL	35,401	31,930	192,765	220,958
APPROVED ON BEHALF OF	THE BOARD						
	Director						
	115,863	33,784	2,850,426	44,239	184,422	3,228,734	539,978



PRINCE EDWARD COUNTY COMMUNITY FOUNDATION STATEMENT OF REVENUE, EXPENDITURES AND FUND BALANCES FOR THE YEAR ENDED JUNE 30, 2018

			2018			
	Operating Fund \$	TCF Fund \$	Vital Signs Projects \$	Social Impact Projects \$ Schedule 2	Total \$	Total 2017 \$ Note 3
REVENUES						
Donations	13,320	10,310	21,092	17,500	62,222	84,039
Interest income	971		22 000	105 575	971 240 475	29
Grants Philanthronia convince and investment management force	20,000		33,900	195,575	249,475	151,989
Philanthropic service and investment management fees					22,307	6,432
Project management Miscellaneous	4,279 350				4,279 350	2,100
Miscenaneous	350				350	
	61,227	10,310	54,992	213,075	339,604	244,589
EXPENDITURES						
Advertising, promotion and communications	3,932		3,156	133	7,221	3,815
Bank charges	150		-,		150	41
Computers, software and services	1,509				1,509	3,753
Consulting fees	-,		5,765	30,949	36,714	-,
Fund management fees	7,958		-,)-	7,958	1,601
Grants	3,176	10,000			13,176	49,590
Meetings, conferences and training	-,	-,			-, -	3,178
Liability insurance	1,499				1,499	1,483
Membership - CFC	450				450	450
Other	6,690			15,258	21,948	15,894
Professional fees	7,826		5,450	,	13,276	1,187
Rent	5,636		396		6,032	6,494
Grant writing fees	8,667			10,000	18,667	9,831
Subcontracted services	24,306		17,021	197,872	239,199	58,008
	71,799	10,000	31,788	254,212	367,799	155,325
EXCESS OF REVENUE OVER						
EXPENDITURES FOR YEAR	(10,572)	310	23,204	(41,137)	(28,195)	89,264
FUND BALANCES - BEGINNING OF YEAR	105,055	33,474	12,197	70,234	220,960	131,694
TRANSFER BETWEEN FUND BALANCES	(2,833)			2,833		
FUND BALANCES - END OF YEAR	91,650	33,784	35,401	31,930	192,765	220,958

PRINCE EDWARD COUNTY COMMUNITY FOUNDATION STATEMENT OF CASH FLOWS FOR THE YEAR ENDED JUNE 30, 2018

	2018 \$	2017 \$ (Note 3)
OPERATING ACTIVITIES		
Excess of revenue over expenditures for year	(28,195)	89,264
Net change in non-cash working capital balances related to operations - Note 7	2,148,441	13,472
CASH FLOWS PROVIDED FROM OPERATING ACTIVITIES	2,120,246	102,736
NET INCREASE IN CASH AND CASH EQUIVALENTS FOR		
YEAR	2,120,246	102,736
CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR	266,993	164,257
CASH AND CASH EQUIVALENTS - END OF YEAR	2,387,239	266,993
REPRESENTED BY:		
Cash	2,387,239	266,993

1. NATURE OF ORGANIZATION

Prince Edward County Community Foundation is a not-for-profit organization, incorporated under the laws of Ontario, without share capital.

The Organization works with private donors, communities and charitable organizations to stimulate charitable giving, establish permanent endowment funds, and support initiatives which make an ongoing difference in all areas of Prince Edward County.

The Organization is a registered charity under the Income Tax Act of Canada, and accordingly, is not subject to income tax.

2. ADOPTION OF ACCOUNTING STANDARDS FOR NOT-FOR-PROFIT ORGANIZATIONS

Effective July 1, 2017, the Organization adopted the requirements of the Chartered Professional Accountants (CPA) Handbook – Accounting electing to adopt the new accounting framework: Canadian Accounting Standards for Not-For-Profit Organizations ("ASNFPO") (Part III). These are the Organization's first financial statements prepared in accordance with Part III and the transitional provisions of Section 1501, First-time Adoption have been applied. Section 1501 requires retrospective application of the accounting standards with certain elective exemptions and limited retrospective exceptions. The accounting policies set out in the significant accounting policy note have been applied in preparing the financial statements for the year ended June 30, 2018, the comparative information for the year ended June 30, 2017 and the opening Part III statement of financial position at July 1, 2016 (the Organization's date of transition).

The Organization issued financial statements for the year ended June 30, 2017 not using generally accepted accounting principles. There were adjustments to the previously reported assets, liabilities, fund balances, excess of revenue over expenditures and cash flows of the Organization as a result of the adoption of the new accounting framework which can be seen in Note 3.

3. FIRST TIME ADOPTION OF ACCOUNTING STANDARDS

Adoption of the Canadian Accounting Standards for Not-For-Profit Organizations resulted in changes to the opening balances on July 1, 2016. The effect of the adoption of the accounting standards on the opening and comparative balances is as follows:

Statement of Financial Position

	2016	2016	2016
	Pre-Adoption	Adjustments	ASNFPO
	\$	\$	\$
Cash	111,230	53,027	164,257



3. FIRST TIME ADOPTION OF ACCOUNTING STANDARDS (Cont'd)

Statement of Financial Position (Cont'd)

	2017 Pre-Adoption \$	2017 Adjustments \$	2017 ASNFPO \$
Cash	213,966	53,027	266,993
Statement of Revenue, Expenditures and Fund Ba	lances		
	2017 Pre-Adoption \$	2017 Adjustments \$	2017 ASNFPO \$
Opening fund balance	78,667	53,027	131,694

4. ACCOUNTING POLICIES

Outlined below are those accounting policies adopted by the Organization considered to be particularly significant:

(a) Basis of Accounting

These financial statements are prepared in accordance with Canadian Accounting Standards for Not-for-Profit Organizations.

(b) Accounting Estimates

The preparation of financial statements in conformity with Canadian Accounting Standards for Not-For-Profit Organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. The most significant management estimates relate to the valuation of deferred contributions. Actual results could differ from these estimates.

(c) Fund Accounting

The Organization maintains the following funds:

- (i) The Operating Fund is an unrestricted fund that accounts for the Organization's day-to-day operating and administrative activities.
- (ii) The Community Fund is a restricted fund established to make annual grants to other charities within Prince Edward County at the discretion of the Board of Directors.
- (iii) The Managed Funds is a restricted fund where the funds are held by the Organization on behalf of the donors. Funds are restricted and the income and capital is designated for the distribution at the direction of the donor.



4. ACCOUNTING POLICIES (Cont'd)

(c) Fund Accounting (Cont'd)

- (iv) The Vital Signs Projects Fund is a restricted fund established to facilitate and support the coordination of activities related to the projects of the Vital Signs Projects working groups. Funds are restricted to the spending on its core areas: transportation, food security and learning.
- (v) The Other Projects Fund is a restricted fund established to facilitate and support the coordination of other projects of the Organization. Funds are restricted to the spending on the following projects: Youth Collective Impact - Laidlaw, Youth Collective Impact - OTF, Community Safety and Well-Being Plan and Transportation Study.

(d) Contributed Services

A substantial number of volunteers contribute a significant amount of their time each year. Because of the difficulty of determining the fair value, contributed services are not recognized in the financial statements.

(e) Short-Term Investments

Short-term investments are acquired substantially for their income-earning potential and are initially recorded at their acquisition cost with interest accrued as at the year-end date. They are subsequently adjusted to fair value at the date of the statement of financial position and any corresponding gains and losses are recorded in the statement of revenue, expenditures and fund balances operations for the year.

(f) Tangible Capital Assets

Acquisitions and disposals of tangible capital assets are treated as disbursements and receipts in the year in which the transaction occurs. Tangible capital assets expensed during the year amounted to \$NIL (2017 - \$NIL).

(g) Revenue Recognition

The Organization follows the deferral method of accounting for contributions.

The Organization is funded primarily by government and specific private sector grants in support of well defined programs. Operating grants are recorded as revenue in the period in which they relate. Grants approved but not received at the end of the accounting period are accrued. Where a portion of the grant relates to a future period, it is deferred and recognized in that subsequent period. These financial statements reflect agreed arrangements approved by the Board with respect to the year ended June 30, 2018.

Pursuant to the related agreements, if the Organization does not meet the requirements set in the agreement, the funders are entitled to seek refunds.

Unrestricted contributions are recognized as revenue when received or receivable if the amount can be reasonably estimated and all collection is reasonably assured. Unrestricted investment income is recognized as revenue when earned.



4. ACCOUNTING POLICIES (Cont'd)

(g) Revenue Recognition (Cont'd)

Externally restricted contributions are recognized as revenue in the year in which the related expenses are recognized.

Philanthropic fees, earned on funds held and managed on behalf of other parties, are accrued quarterly at the rates specified in the fund agreements.

(h) Cash and Equivalents

Cash and equivalents, primarily on behalf of the managed funds, consist of cash on deposit and bank term deposits in money market instruments with maturity dates of less than three months from the date they are acquired.

(i) Financial Instruments

(i) Measurement of Financial Instruments

The Organization initially measures its financial assets and liabilities at fair value adjusted by, in the case of a financial instrument that will not be measured subsequently at fair value, the amount of transaction costs directly attributable to the instrument.

The Organization subsequently measures all its financial assets and financial liabilities at amortized costs, except for equities quoted in an active market and funds held on behalf of other parties, which are subsequently measured at fair value. Changes in fair value are recognized in funds held on behalf of other parties' liability.

Financial assets measured at amortized cost include cash and accounts receivable and government remittances receivable.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities.

(ii) Impairment

Financial assets measured at amortized cost are tested for impairment when there are indicators of possible impairment. When a significant adverse change has occurred during the period in the expected timing or amount of future cash flows from the financial asset or group of assets, a write down is reflected in excess (deficiency) of revenue over expenditures. When events occurring after the impairment confirm that a reversal is necessary, the reversal is recognized in excess (deficiency) of revenue over expenditures up to the amount previously recognized as impaired.



5. INVESTMENTS

The Organization's investments are held 100% with Global Balanced Fund with Jarislowsky Fraser Limited. These investments are recorded at fair value. The market values of the investments as at the date of the statement of financial position for each fund are as follows:

	201	8	201	.7	
		Market		Market	
	Cost	Value	Cost	Value	
	\$	\$	\$	\$	
Operating Fund	27,857	28,030	13,605	13,899	
Managed Funds	796,581	801,540	253,601	259,086	
Balance - End of year	824,438	829,570	267,206	272,985	

6. DEFERRED CONTRIBUTIONS

Deferred contributions represents the unearned portion of donations or contributions for a specified purpose. Details are as follows:

	Operating Fund \$	TCF Fund \$	2018 _ Vital Signs Projects \$	Social Impact Projects \$	Total	2017 Total \$
Glen Wallis						3,200
Kingston Foundation						3,000
Municipal grants			7,500		7,500	7,500
- Grants co-ordinator	7,500				7,500	7,500
- Funds administrator	7,500				7,500	7,500
Ontario Trillium						
Foundation				67,600	67,600	
Youth CI				82,925	82,925	
	15,000	NIL	7,500	150,525	173,025	28,700



7. NET CHANGE IN NON-CASH WORKING CAPITAL BALANCES RELATED TO OPERATIONS

Cash provided from (used in) non-cash working capital is compiled as follows:

	2018	2017
	\$	\$
(INCREASE) DECREASE IN CURRENT ASSETS		
Accounts receivable	(4,000)	
Investments	(556,583)	(43,612)
Government remittances receivable	(7,925)	
	(568,508)	(43,612)
	, ,	(43,612)
INCREASE (DECREASE) IN CURRENT LIABILITII	, ,	· · · · · ·
INCREASE (DECREASE) IN CURRENT LIABILITII Funds held on behalf of other parties	, ,	(43,612)
,	ES	· , , , , , , , , , , , , , , , , , , ,
Funds held on behalf of other parties	ES 2,560,106	· , , , , , , , , , , , , , , , , , , ,

8. FINANCIAL RISKS AND CONCENTRATION OF RISKS

The risks that arise from transacting financial instruments include interest rate risk, liquidity risk and market (other price) risk. Price risk arises from changes in interest rates, foreign currency exchange rates and market prices.

(a) Market Risk:

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate as a result of market factors. Market factors include three types of risk: currency risk, interest rate risk and equity risk.

(b) Interest Rate Risk:

Interest rate risk is the potential for financial loss caused by fluctuations in fair value or future cash flows of financial instruments because of changes in market interest rates. Management mitigates interest rate risk by holding diversified funds and any losses within managed funds reduces the related liability account.

The Organization is exposed to interest rate risk through its interest-bearing investments within the balanced fund as disclosed in Note 5 to these financial statements. As prevailing interest rates increase or decrease, the market value of the interest-bearing investments will change.



8. FINANCIAL RISKS AND CONCENTRATION OF RISKS (Cont'd)

(c) Equity Risk:

Equity risk is the uncertainty associated with the valuation of assets arising from changes in equity markets. The Organization is exposed to equity risk as it holds equity investments as described in Note 5 to these financial statements.

The risk is mitigated through the holding of diversified fund and any losses within managed funds reduces the related liability account.

(d) Liquidity Risk:

Liquidity risk is the risk that the Organization will not be able to meet all cash outflow obligations as they come due.

The Organization's exposure to liquidity risk is dependent on the receipt of funds from its operations. The Organization mitigates this risk by monitoring cash activities and expected outflows. Management is of the opinion that the Organization will be able to meet all of its cash flow obligations as they come due and are not subject to significant liquidity risk.

There have been no significant changes from the previous period in the exposure to risk or policies, procedures and methods used to measure the risk.

(e) Credit Risk:

Credit risk is the risk of financial loss to the Organization if a debtor fails to make payments of interest and principal when due.

Accounts receivable are short term in nature and are not subject to material credit risk. The maximum exposure to credit risk and concentration of this risk is limited to the carrying value of these instruments.

There have been no significant changes from the previous period in the exposure to risk or policies used to measure risk.



PRINCE EDWARD COUNTY COMMUNITY FOUNDATION STATEMENT OF FINANCIAL POSITION - OTHER PROJECTS FUNDS AS AT JUNE 30, 2018

					2018						
	Laidlaw-Youth Fund \$	OTF-Youth Fund \$	CSWB Fund \$	Transportation Fund \$	Youth & Engagement Fund \$	Food CI Fund \$	Proceeds of Crime Fund \$	OTF Learning Fund \$	\$	Total \$	Total 2017 \$ Note 3
ASSETS											11010 5
CURRENT Cash Government remittances receivable	82,925 e 307	674	10,031 54		15,000	5,586 2,245		67,600		181,142 3,280	70,234
	83,232	674	10,085	NIL	15,000	7,831	NIL	67,600	NIL	184,422	70,234
LIABILITIES											
CURRENT Accounts payable Deferred contribution	1,311 82,925					656		67,600		1,967 150,525	
	84,236	NIL	NIL	NIL	NIL	656	NIL	67,600	NIL	152,492	NIL
FUND BALANCES	(1,004)	674	10,085		15,000	7,175				31,930	70,234
	83,232	674	10,085	NIL	15,000	7,831	NIL	67,600	NIL	184,422	70,234

PRINCE EDWARD COUNTY COMMUNITY FOUNDATION STATEMENT OF REVENUE, EXPENDITURES AND FUND BALANCES - OTHER PROJECTS FUNDS FOR THE YEAR ENDED JUNE 30, 2018

					2018	8					
	Laidlaw-Youth Fund \$	OTF-Youth Fund \$	CSWB Fund \$	Transportation Fund \$	Youth & Engagement Fund	Food CI Fund \$	Proceeds of Crime Fund \$	OTF Learning Fund \$	\$	Total \$	Total 2017 \$ Note 3
REVENUES Donations Grants	67,075	71,800	10,000		15,000	17,500 30,000		1,700		17,500 195,575	3,500 114,700
	67,075	71,800	10,000	NIL	15,000	47,500	NIL	1,700	NIL	213,075	118,200
EXPENDITURES Advertising, promotion and communications Consulting fees Grants			133			30,949				133 30,949	177 4,510
Meetings, conferences and training Other Rent	10,243	3,435	560			1,020				15,258	1,728 13,109 223
Grant writing fees Subcontracted services	57,799	127,881	1,803	10,000		8,356	333	1,700		10,000 197,872	28,219
	68,042	131,316	2,496	10,000	NIL	40,325	333	1,700	NIL	254,212	47,966
EXCESS OF REVENUE OVER EXPENDITURES FOR YEAR	(967)	(59,516)	7,504	(10,000)	15,000	7,175	(333)	NIL	NIL	(41,137)	70,234
FUND BALANCES - BEGINNING OF YEAR	(37)	60,190	2,581	7,500						70,234	
TRANSFER BETWEEN FUND BALANCES				2,500			333			2,833	
FUND BALANCES - END OF YEAR	(1,004)	674	10,085	NIL	15,000	7,175	NIL	NIL	NIL	31,930	70,234