

PEC Arts Fund 2025

https://thecountyfoundation.ca/grants-funds/pec-arts-fund/

The PEC Arts Fund aims to strengthen Prince Edward County's vibrant arts sector, celebrating the creativity, innovation, and passion of artists who enrich the lives of both our residents and visitors to the County. Applications will be accepted from **February 10**th **to March 24**th **at 4pm**.

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ue would be mailed.
its overall purpose (mission/values/goals)?

How long has your organization or community group been operating? If less than a year then you are not eligible to apply for cash funding, only in-kind funding. What does it mean to have been "operating" for at least a year? To show that your organization has been operating for over a year, there needs to be verifiable evidence of providing activities specific to the arts (programming/services/events) taking place for at least a year. Examples of a record of activities could include a website, social media, articles, newsletters, written correspondence such as email, or something else that shows the date your organization or community group began operating. You may be asked to provide this. Select the primary artistic activities of your organization (select all that apply): | Visual Arts Dance ☐ Theatre ☐ Film/Video Comedy Literary Arts (Writing/Poetry/Etc). Service to other Arts Organizations Other (explain below) If you would like to elaborate on the above answer, then please use the space below: If you selected "Other" then please explain. If you would like us to know anything else about the above answer, then please use this space to do so. Who does your organization serve? Please provide detailed information, including specific demographics, how many PEC residents versus visitors to the County, etc.

Please note: your organization or community group's primary focus needs to be on providing activities specific to the arts. Organizations without a mandate to provide services, programs and amenities in the realm of the arts are

not eligible to apply to the PEC Arts Fund.

What procedures, policies, or processes does your organization or group use to ensure that it is operating in an effective, accessible, open, and inclusive manner?
During an average year, how many participants benefit from your events, programs, and/or services? Be as specific as possible.

Financial Information

Are you a requesting a single year or multi-year grant?
Single Year
Multi-Year (2 Years)
Note: Multi-year grants are only for term of PEC Council, which ends in 2026. You can only apply for a multi-year grant if you have received a grant from The County Foundation previously.
Total Grant Amount Requested (2025):
Total Grant Amount Requested (2026):* *If applying for a multi-year grant.
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For Total Grant Amount Requested: This is the amount you are requesting from the PEC Arts Fund for this application. If you are requesting a multi-year grant, then please indicate the amount you are requesting for each year. The maximum grant size per year is \$15,000. Please note typical grant size ranges from \$3k-\$5k.
Total Initiative Cost:
*If you intend to use the grant funding toward an initiative, then that may cost more than the grant received through the PEC Arts Fund. Please explain how much the total initiative will cost to happen.
Activities
Please summarize what this grant will enable you to do in the community. What are you hoping to do?

For above question: If applying for Operations – Describe your overall work in the community and how this grant will allow you to carry out the goals of your organization or community group. If applying for an Initiative – please describe your plans for the initiative. For example, do you plan to host a free event in the park, or would you like to fund a new program for seniors?	
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Where will your activities take place? Please select all applicable wards.
☐ Ameliasburgh ☐ Athol
☐ Bloomfield
☐ Hallowell
☐ Hillier
North Marysburgh
Picton
Sophiasburgh
South Marysburgh
☐ Wellington
What location/s will this work be happening (such as specific venues), and how often?
Describe your community engagement efforts. How will you engage PEC residents? How will you encourage new participants to your work?

Describe any educational op This could include classes/w	oportunities pro Porkshops, or pr	ovided through your organization: rofessional development training.	

Tell us about ho	w your organiz	ation suppor	ts artists and	d arts worke	ers:		
How is your orga						ed activities?	Detail your

For above question:
If applying for Operations – Consider how your organization or community group is set up to successfully carry out the overall goals of your work in the County.
If applying for an Initiative – Consider how your organization or community group is set up to successfully carry out the goals of your intended project/program/event/etc.
Are there any community partners involved? If so, tell us who and what role they will have.
To your knowledge, are there similar programs or activities offered in PEC? Please explain.

What are your goals? What does success look like and how will it be measured? Include specific metrics where possible.	

What would be the short-term or long-term impact for Prince Edward County be if you achieve your goals?

If approved for a grant, when would the activities begin and end?	
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Required Documents:

- 1) **Applicant Profile** Attach a background of your organization. Include whether your organization is a non profit or a community organization, what arts-related programs or services you provide, details of leadership team and Board of Directors if applicable.
- 2) Initiative OR Operating Budget Attach an Initiative or Operating Budget.

 Operating Budget If you are seeking operational support for the work of your organization or

community group, submit an operating budget that details your organization's revenues and expenses for the current year.

Initiative Budget - If you are requesting grant funding specific to a project, program, or other purpose, please include a budget detailing related revenues and expenses.

3) **Financial Statements** (mandatory for funding requests between \$5k-\$15k)
It is preferable that the financials have been prepared by an accountant or other qualified third party if available. Financial statements are optional if requesting less than \$5k in funding.

Financial statements should show the overall financial status of your organization, including income and expenses. The purpose of the financials is to provide information on the organization or community group's current financial status, as opposed to a budget which forecasts a plan for managing money.

Supplementary Documents - Optional

You are welcome to submit up to 2 supplementary documents along with your application.

If your project involves working with anyone in the vulnerable sector, then please submit your organization's current policy regarding maintaining up-to-date vulnerable sector checks for staff and volunteers as one of these documents.

Applications are due: March 24, 2025 by 4pm.

Applications can be submitted electronically using the submit button; applications can also be printed, scanned, and emailed to info@thecountyfoundation.ca (you will receive an email confirming receipt within 48 hours); or drop off by hand to Unit 107, 35 Bridge St., P.O. Box 24, Picton, ON.

Applying for a grant is a competitive process and we often receive more grant applications than there is funding available. Past funding commitments should not be interpreted as a guarantee that future requests will be approved.

Declaration
All information is truthful, fair, and complete.
☐ I am authorized, by my organization, to bind it through the submission of this application.
I understand that a report must be received within 1 year of the grant being received; or 2 months
following the end of the project.

PEC Arts Fund Program Details

The PEC Arts Fund aims to strengthen Prince Edward County's vibrant arts sector, celebrating the creativity, innovation, passion of artists who enrich the lives of both our residents and visitors to the County.

Form for In-Kind Funding must be submitted separately. Available on The County Foundation website.

The PEC Arts Fund supports the work of arts-mandated organizations in Prince Edward County, including but not limited to: artistic programming or services; events; education and training opportunities; and collaborative projects.

Total Funding Available: \$60,000 Maximum Grant Size: \$15,000

Based on available funding, we anticipate typical grant size to be \$3k-\$5k.

To apply for a PEC Arts Fund Grant, applicants must:

- Be a Mandated Arts Organization that has a stated organizational mandate to provide services, programs and amenities in the realm of the arts (various fine and applied art forms including but not limited to visual, performing and performance, literary, media and decorative arts);
- Be located and conduct most activities within the geographic boundaries of the Municipality of Prince Edward County or be a local chapter of a larger organization that provides consistent services within Prince Edward County;
- Have demonstrated sound fiscal management;
- Demonstrate that they provide those services and programs in an effective, accessible, open, and inclusive manner; and
- Must have financial records in the name of the applicant (such as a bank account).

What can a PEC Arts Fund Grant be used for?

Grant funding from the PEC Arts Fund may be used for general operating expenses, special projects, capacity building projects (such as strategic planning, organizational development), events or new programs (seed funding, pilot projects etc.). There is no restriction on the percentage of operational costs that can be included in the grant request.

*Only 1 request for cash funding per Mandated Arts Organization will be considered per year.

In-Kind Funding

Mandated Arts Organization can apply for In-Kind Funding to support with costs such as venue rentals, labor, equipment, or other resources from the municipality. The County Foundation does two annual calls for applications, once in the Spring and in the Fall. Mandated Arts Organizations can only apply for In-Kind support through the Municipal Community Grants program and are not eligible to apply for cash funding.

The following entities are not eligible to apply to the PEC Arts Fund:

- Organizations without a mandate to provide services, programs and amenities in the realm of the arts;
- Individuals or households;
- For-profit businesses;
- Organizations with political affiliations or whose primary purpose is
- Non-profit organizations with a mandate to serve the business sector,
- Hospitals or other organizations whose primary purpose is to provide
- School boards, primary and secondary schools, post-secondary
- Government organizations, including agencies, boards, commissions,
- Provincial, national, and/or regional organizations, unless a local
- Organizations receiving 80% or more of their funding from upper levels

Grants from the PEC Arts Fund may not be used for:

- Major capital purchases such as vehicle purchases, land or building purchases or renovations, except for small capital purchases or projects that support compliance with Accessibility for Ontarians with Disabilities Act or accessibility provisions within the Ontario Building Code;
- Prize money, awards, travel expenses, hospitality (food, beverage, alcohol);
- Reduction of accumulated or annual deficits, debt reduction or financing;
- Programs, services, activities, or amenities that are already supported by the Municipality through another funding program, service contract or an Exceptional Funding Partnership;
- Fund raising campaigns, events, or activities, except for In-Kind Grants which may be used to support fund raising initiatives;
- Programs with mandates legislated or regulated by the Provincial or Federal governments;
- Programs, services, activities, or amenities that promote a particular faith, or require participants to adhere to a particular faith;
- Activities, programs services or amenities that will be delivered outside of the geographic boundaries of Prince Edward County;
- Activities that serve to raise funds for other organizations, individuals/households, businesses, or causes;
- Activities that would qualify for fee reductions or waivers as described in the current municipal Fees and Charges By-Law.