



PEC Arts Fund 2025

<https://thecountyfoundation.ca/grants-funds/pec-arts-fund/>

The PEC Arts Fund aims to strengthen Prince Edward County's vibrant arts sector, celebrating the creativity, innovation, and passion of artists who enrich the lives of both our residents and visitors to the County. Applications will be accepted from **February 10th to March 24th at 4pm.**

Contact Information

Name of Organization or Community Group:

Lead Contact Name _____

Email _____ Phone _____

Street Address: _____

**Please ensure this information is accurate as this is where the cheque would be mailed.*

Town _____ Postal Code _____

Are you applying for:

- Operational Support
- Initiative Support (Project/Program/Event/Etc).

Applicant Overview

Tell us about your organization or community group. What is its overall purpose (mission/values/goals)?

Please note: your organization or community group's primary focus needs to be on providing activities specific to the arts. Organizations without a mandate to provide services, programs and amenities in the realm of the arts are not eligible to apply to the PEC Arts Fund.

How long has your organization or community group been operating?

If less than a year then you are not eligible to apply for cash funding, only in-kind funding.

What does it mean to have been "operating" for at least a year? To show that your organization has been operating for over a year, there needs to be verifiable evidence of providing activities specific to the arts (programming/services/events) taking place for at least a year. Examples of a record of activities could include a website, social media, articles, newsletters, written correspondence such as email, or something else that shows the date your organization or community group began operating. You may be asked to provide this.

Select the primary artistic activities of your organization (select all that apply):

- Visual Arts
- Dance
- Theatre
- Film/Video
- Comedy
- Literary Arts (Writing/Poetry/Etc).
- Service to other Arts Organizations
- Other (explain below)

If you would like to elaborate on the above answer, then please use the space below:

If you selected "Other" then please explain. If you would like us to know anything else about the above answer, then please use this space to do so.

Who does your organization serve? Please provide detailed information, including specific demographics, how many PEC residents versus visitors to the County, etc.

What procedures, policies, or processes does your organization or group use to ensure that it is operating in an effective, accessible, open, and inclusive manner?

During an average year, how many participants benefit from your events, programs, and/or services? Be as specific as possible.

Financial Information

Where will your activities take place? Please select all applicable wards.

- Ameliasburgh
- Athol
- Bloomfield
- Hallowell
- Hillier
- North Marysburgh
- Picton
- Sophiasburgh
- South Marysburgh
- Wellington

What location/s will this work be happening (such as specific venues), and how often?

Describe your community engagement efforts. How will you engage PEC residents? How will you encourage new participants to your work?

community group, submit an operating budget that details your organization's revenues and expenses for the current year.

Initiative Budget - If you are requesting grant funding specific to a project, program, or other purpose, please include a budget detailing related revenues and expenses.

3) **Financial Statements** (mandatory for funding requests between \$5k-\$15k)

It is preferable that the financials have been prepared by an accountant or other qualified third party if available. Financial statements are optional if requesting less than \$5k in funding.

Financial statements should show the overall financial status of your organization, including income and expenses. The purpose of the financials is to provide information on the organization or community group's current financial status, as opposed to a budget which forecasts a plan for managing money.

Supplementary Documents - Optional

You are welcome to submit up to 2 supplementary documents along with your application.

If your project involves working with anyone in the vulnerable sector, then please submit your organization's current policy regarding maintaining up-to-date vulnerable sector checks for staff and volunteers as one of these documents.

Applications are due: March 24, 2025 by 4pm.

Applications can be submitted electronically using the submit button; applications can also be printed, scanned, and emailed to info@thecountyfoundation.ca (you will receive an email confirming receipt within 48 hours); or drop off by hand to Unit 107, 35 Bridge St., P.O. Box 24, Picton, ON.

Applying for a grant is a competitive process and we often receive more grant applications than there is funding available. Past funding commitments should not be interpreted as a guarantee that future requests will be approved.

Declaration

- All information is truthful, fair, and complete.
- I am authorized, by my organization, to bind it through the submission of this application.
- I understand that a report must be received within 1 year of the grant being received; or 2 months following the end of the project.

PEC Arts Fund Program Details

The PEC Arts Fund aims to strengthen Prince Edward County's vibrant arts sector, celebrating the creativity, innovation, passion of artists who enrich the lives of both our residents and visitors to the County.

Form for In-Kind Funding must be submitted separately. Available on The County Foundation website.

The PEC Arts Fund supports the work of arts-mandated organizations in Prince Edward County, including but not limited to: artistic programming or services; events; education and training opportunities; and collaborative projects.

Total Funding Available: **\$60,000**

Maximum Grant Size: **\$15,000**

Based on available funding, we anticipate typical grant size to be \$3k-\$5k.

To apply for a PEC Arts Fund Grant, applicants must:

- Be a Mandated Arts Organization that has a stated organizational mandate to provide services, programs and amenities in the realm of the arts (various fine and applied art forms including but not limited to visual, performing and performance, literary, media and decorative arts);
- Be located and conduct most activities within the geographic boundaries of the Municipality of Prince Edward County or be a local chapter of a larger organization that provides consistent services within Prince Edward County;
- Have demonstrated sound fiscal management;
- Demonstrate that they provide those services and programs in an effective, accessible, open, and inclusive manner; and
- Must have financial records in the name of the applicant (such as a bank account).

What can a PEC Arts Fund Grant be used for?

Grant funding from the PEC Arts Fund may be used for general operating expenses, special projects, capacity building projects (such as strategic planning, organizational development), events or new programs (seed funding, pilot projects etc.). There is no restriction on the percentage of operational costs that can be included in the grant request.

*Only 1 request for cash funding per Mandated Arts Organization will be considered per year.

In-Kind Funding

Mandated Arts Organization can apply for [In-Kind Funding](#) to support with costs such as venue rentals, labor, equipment, or other resources from the municipality. The County Foundation does two annual calls for applications, once in the Spring and in the Fall. Mandated Arts Organizations can only apply for In-Kind support through the Municipal Community Grants program and are not eligible to apply for cash funding.

The following entities are not eligible to apply to the PEC Arts Fund:

- Organizations without a mandate to provide services, programs and amenities in the realm of the arts;
- Individuals or households;
- For-profit businesses;
- Organizations with political affiliations or whose primary purpose is
- Non-profit organizations with a mandate to serve the business sector,
- Hospitals or other organizations whose primary purpose is to provide
- School boards, primary and secondary schools, post-secondary
- Government organizations, including agencies, boards, commissions,
- Provincial, national, and/or regional organizations, unless a local
- Organizations receiving 80% or more of their funding from upper levels

Grants from the PEC Arts Fund may not be used for:

- Major capital purchases such as vehicle purchases, land or building purchases or renovations, except for small capital purchases or projects that support compliance with Accessibility for Ontarians with Disabilities Act or accessibility provisions within the Ontario Building Code;
- Prize money, awards, travel expenses, hospitality (food, beverage, alcohol);
- Reduction of accumulated or annual deficits, debt reduction or financing;
- Programs, services, activities, or amenities that are already supported by the Municipality through another funding program, service contract or an Exceptional Funding Partnership;
- Fund raising campaigns, events, or activities, except for In-Kind Grants which may be used to support fund raising initiatives;
- Programs with mandates legislated or regulated by the Provincial or Federal governments;
- Programs, services, activities, or amenities that promote a particular faith, or require participants to adhere to a particular faith;
- Activities, programs services or amenities that will be delivered outside of the geographic boundaries of Prince Edward County;
- Activities that serve to raise funds for other organizations, individuals/households, businesses, or causes;
- Activities that would qualify for fee reductions or waivers as described in the current municipal Fees and Charges By-Law.