

Municipal Community Grants Program

Contact Information

Organization _____

Contact Person _____

Phone _____

Email _____

- \$1,000 or less – in-kind only*
Request for in-kind contribution (waiving of fees; space; etc.) that amounts to less than \$1,000.
- Up to \$5,000 – cash and in-kind*
Requests for a maximum of \$2,500 cash and/or maximum of \$2,500 in-kind contributions to a combined maximum of \$5,000.
- Over \$5,000 – cash and in-kind**
Requests for in-kind and cash for over \$5,000.

Cash grant amount requested \$ _____

In-kind contribution requested \$ _____

* Grants will be decided by a Grants Committee of the County Community Foundation.
**And recommended to Council.

Name of Project/Program/Event and Location _____

Purpose of Grants Program

To improve the well-being and quality of life of the community and its residents, through financial assistance to non-profit community based organizations which provide programs and services in the arts, culture, heritage, recreation, environment, health, and human services.

To promote the self-sufficiency of community non-profit groups and programs by encouraging those in receipt of funding from this grants program to become self-supporting.

Preference is given to new initiatives but a promising program may receive more than one grant in its early years provided there is evidence that the program is developing successfully. An established program may receive a grant when it faces a new opportunity or an unexpected problem.

Eligibility

The Municipal Community Grants Program is open to:

- Non-profit organizations that support and provide programs and services in the following areas: arts, culture, heritage, recreation, environment, health and human services.
- Only one request per non-profit organization will be considered in a fiscal year.
- School boards; for-profit businesses; service clubs; sectarian, religious or political entities; and individuals are not eligible.
- All applicants are strongly encouraged to seek a consultation with the TCF in advance of preparing their application.

Application deadline: February 5, 2020, noon

This Municipal Community Grants Program will not fund any projects or groups under any of the following circumstances, where:

- the funding is considered primary and/or covers operation costs in day-to-day administration;
- activity takes place outside of PEC;
- the application and component pieces are deemed to be incomplete;
- provide endowment funds;
- any previously granted funds are not fully reconciled and all reports received;
- grant is to fund a deficit or funding shortfall;
- the applying organization does not meet eligibility criteria;
- annual fund drives and fundraising activities for sustaining support.
- where organization does not meet General Granting Conditions set out by TCF: www.thecountyfoundation.ca/ggc.

Details about Program / Event

Please be specific about your event/program with details on location; frequency; etc.

Community Needs

How will the activity or service meet a community need? Does this community need align with the strategies of the Municipality and The County Foundation?

Where would this project fit best?

- Arts
- Environment
- Heritage
- Culture
- Health & Human Services
- Recreation

Community Partners

Are there any project partners that are already or expected to be involved? Please provide names. Please attach/submit letters if providing financial commitment.

Similar Programs/Activities

Are you aware of other community groups involved in similar work? If so, please name them and explain briefly any relationship with them.

Full Project Budget

Please complete the full budget on the next page. If there are any notes to inform the Grants Committee please leave in this section.

Please be as specific as possible about what the grant money / inkind will offset. Could be sent separately as an Excel File

Recognition Information:

Successful grant recipients may use The County Foundation visual identity in recognition of their support. Please consult the online branding guidelines for logos and appropriate usage. www.thecountyfoundation.ca/branding

Please contact the Community Development department for permissions and requirements before using The County logo in any recognition materials. For more information: www.thecountyfoundation.ca/branding

Application deadline: February 5, 2020, noon

Additional Information to be Attached Electronically

Electronic submission using the accessible PDF application is preferred, but is not a requirement. Application can be submitted as a Word File, please follow the same format and order of the application.

Please attach additional files (files can be attached to the PDF or attached as separate files in your email).

- The preceding and current year's annual financial statements and operating budget as prepared by an accountant or other qualified outside party, including an approved proposed budget for the year which the grant is requested. No need to include if applying for less than \$1,000 in-kind grant.
- Profile of applicant organization including: mission and program; current list of Board members including location of their primary resident (community name only); names of any key staff or volunteers who will be involved with this Grant and their experience that demonstrates capacity to deliver.
- Business Plans for new initiative.

Organizations requesting over \$5,000 may be requested to attend a meeting with the Adjudication Committee.

Submit completed report to:

103-280 Main St. Picton, Ontario K0K 2T0
T: 613.476.7901 ext. 218
info@thecountyfoundation.ca
www.thecountyfoundation.ca

- All information is truthful, fair, and complete.
- I agree to all terms and that a final report with justification will be expected within 9 months of grant announcement; acknowledgment of grant funding in all promotional materials.
- My organization understands and meets the requirements set out in the General Granting Conditions. – NEW www.thecountyfoundation.ca/ggc.
- I am authorized, by my organization, to bind it through the submission of this application.

Name _____

Date _____

Municipal Community Grants Program

Organization: _____ Name of Project/Program/Event: _____

	Description	Budget Amount (\$)	Confirmed or Projected
Revenues			
Grant Request (<i>this process</i>)			
Government Assistance (Provincial or Federal)			
Fundraising			
Donations/Sponsorship			
Applicant Contributions			
Earned (<i>tickets, fees</i>)			
Other (<i>list specifics</i>)			
In-kind (<i>list specifics</i>)			
Total Revenue			
Expenses			
<i>Note: Please be specific about where grant request will be applied.</i>			
Total Expenditures			
Net surplus/deficit (<i>subtract revenue from expenses</i>)			