PRINCE EDWARD COUNTY COMMUNITY FOUNDATION FINANCIAL STATEMENTS AS AT JUNE 30, 2023



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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors Prince Edward County Community Foundation

Opinion

We have audited the financial statements of Prince Edward County Community Foundation (the Organization), which comprise the statement of financial position as at June 30, 2023 and the statements of revenue, expenditures and fund balances and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Organization as at June 30, 2023, and its financial performance and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing these financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization, or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.



INDEPENDENT AUDITOR'S REPORT (CONT'D)

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

BELLEVILLE, Canada November 21, 2023 Chartered Professional Accountants Licensed Public Accountants

William a lengone Ld

PRINCE EDWARD COUNTY COMMUNITY FOUNDATION STATEMENT OF FINANCIAL POSITION AS AT JUNE 30, 2023

	2023						
	Operating Fund \$	The Community Fund \$	Managed Funds \$	Vital Signs Projects \$	Social Impact Projects \$	Total \$	2022 Total \$
ASSETS							
CURRENT Cash Cash held on behalf other funds - Note 3 Accounts receivable	586,778 2,242,876 6,029					586,778 2,242,876 6,029	713,072 2,125
Accrued interest Investments - Note 4 Government remittances receivable	10,035		719 5,124,738			719 5,124,738 10,035	20,499 5,001,963 10,296
GOVERNMENT TEMPLIANCES TECCTVALUE	2,845,718	NIL	5,125,457	NIL	NIL	7,971,175	5,747,955
LIABILITIES							
CURRENT Interfund payables (receivables) - Note 3 Funds held on behalf of other parties Accounts payable and accrued liabilities Deferred contributions - Note 5	2,242,876 46,888 23,345 30,500	(226,773) 10,000	(1,901,385) 7,026,842	(38,122) 15,500	(76,596) 8,790	7,073,730 42,135 46,000	4,754,236 10,989 25,000
	2,343,609	(216,773)	5,125,457	(22,622)	(67,806)	7,161,865	4,790,225
FUND BALANCES	502,109	216,773	NIL	22,622	67,806	809,310	957,730
COMMITMENTS - Note 6 APPROVED ON BEHALF OF THE BOA	A DID						
AFFROVED ON BEHALF OF THE BOA	AKD						
Directo	or						
	2,845,718	NIL	5,125,457	NIL	NIL	7,971,175	5,747,955



PRINCE EDWARD COUNTY COMMUNITY FOUNDATION STATEMENT OF REVENUE, EXPENDITURES AND FUND BALANCES FOR THE YEAR ENDED JUNE 30, 2023

	2023					
	Operating Fund \$	The Community Fund \$	Vital Signs Projects \$	Social Impact Projects \$ Schedule 1	Total \$	2022 Total \$
REVENUE Donations Investment income - Note 7 Grants Philanthropic service and investment management fees Project management	75,128 63,866 95,857 68,400 24,709	8,589 24,581	75,942 62,100	119,220 584,440	278,879 88,447 742,397 68,400 24,709	271,076 192,741 275,333 70,713 3,682
	327,960	33,170	138,042	703,660	1,202,832	813,545
EXPENDITURES Advertising, promotion and communications Bank charges Computers, software and services Consulting fees Fund management fees Grants/donations to qualified donees Grant/donations to other parties Grant writing Investment management fees Liability insurance Meals and entertainment Meetings, conferences and training Membership - CFC Office expenses Professional fees Rent Subcontracted services Wages	26,385 545 23,437 1,650 25,141 1,739 612 3,945 2,658 5,277 14,231 8,731 4,917 104,122	10,000	6,776 10,617 32,150 38,720 36,597 28,677	23,446 932,122 8,756	33,161 545 23,437 10,617 23,446 974,272 38,720 1,650 25,141 1,739 612 3,945 2,658 5,277 14,231 8,731 41,514 141,555	12,992 (186) 4,349 16,000 54,226 15,974 1,660 2,457 1,719 637 8,435 7,742 116,871 11,708
	223,390	10,000	153,537	964,324	1,351,251	254,584
EXCESS OF REVENUE OVER EXPENDITURES (EXPENDITURES OVER REVENUE) FOR YEAR FUND BALANCES - BEGINNING OF YEAR	104,570 519,865	23,170 38,251	(15,495) 33,951	(260,664) 365,662	(148,419) 957,729	558,961 398,769
TRANSFERS BETWEEN FUND BALANCES - Note 8	(122,326)	155,352	4,166	(37,192)		
FUND BALANCES - END OF YEAR	502,109	216,773	22,622	67,806	809,310	957,730



PRINCE EDWARD COUNTY COMMUNITY FOUNDATION STATEMENT OF CASH FLOWS FOR THE YEAR ENDED JUNE 30, 2023

	2023 \$	2022 \$
OPERATING ACTIVITIES		
Excess of revenue over expenditures (expenditures over		
revenue) for year	(148,419)	558,961
Loss on sale of portfolio investments	6,663	647.920
Change in unrealized loss (gain) on portfolio investments	(357,755)	647,839
	(499,511)	1,206,800
Net change in non-cash working capital balances related to		
operations:	(2.004)	(1.007)
Accounts receivable Accrued interest	(3,904) 19,780	(1,996) (20,499)
Government remittances receivable	19,780 261	(20,499) (72)
Funds held on behalf of other parties	2,319,494	(846,082)
Accounts payable and accrued liabilities	31,146	(17,007)
Deferred contributions	21,000	
CASH FLOWS PROVIDED FROM OPERATING ACTIVITIES	1,888,266	321,144
INVESTING ACTIVITIES		
Decrease in note receivable		500,000
Purchase of portfolio investments	(1,966,502)	(2,245,218)
Proceeds from disposition of portfolio investments	2,199,912	
CASH FLOWS PROVIDED FROM (USED IN) INVESTING		
ACTIVITIES	233,410	(1,745,218)
NET INCORDAGE (DECORDAGE) IN CAGH AND CAGH		
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS FOR YEAR	2,121,676	(1,424,074)
CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR	713,072	2,137,146
CASH AND CASH EQUIVALENTS - END OF YEAR	2,834,748	713,072
REPRESENTED BY:		
Cash	586,778	713,072
Cash held on behalf of other funds	2,242,876	2,0.2
Cash - Investments - Note 4	5,094	
	2,834,748	713,072



1. NATURE OF ORGANIZATION

Prince Edward County Community Foundation is a not-for-profit organization, incorporated under the laws of Ontario, without share capital.

The Organization works with private donors, communities and charitable organizations to stimulate charitable giving, establish permanent endowment funds and support initiatives which make an ongoing difference in all areas of Prince Edward County.

The Organization is a registered charity under the Income Tax Act of Canada, and accordingly, is not subject to income tax.

2. ACCOUNTING POLICIES

Outlined below are those accounting policies adopted by the Organization considered to be particularly significant:

(a) Basis of Accounting

These financial statements are prepared in accordance with Canadian Accounting Standards for Not-for-Profit Organizations.

(b) Accounting Estimates

The preparation of financial statements in conformity with Canadian Accounting Standards for Not-for-Profit Organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. The most significant management estimates relate to the valuation of deferred contributions. Actual results could differ from these estimates.

(c) Fund Accounting

The Organization maintains the following funds:

- (i) The Operating Fund is an unrestricted fund that accounts for the Organization's day-to-day operating and administrative activities.
- (ii) The Community Fund ("TCF") is a restricted fund established to make annual grants to other charities within Prince Edward County at the discretion of the Board of Directors.
- (iii) The Managed Fund is a restricted fund where the funds are held by the Organization on behalf of the donors. Funds are restricted and the income and capital is designated for the distribution at the direction of the donor.



2. ACCOUNTING POLICIES (Cont'd)

(c) Fund Accounting (Cont'd)

- (iv) The Vital Signs Projects Fund is a restricted fund established to facilitate and support the coordination of activities related to the projects of the Vital Signs Projects working groups. Funds are restricted to the spending on its core areas, such as: transportation, food security and learning.
- (v) The Social Impact Funds & Projects is a restricted fund established to facilitate and support the co-ordination of social impact projects of the Organization. Funds are restricted to the various projects listed in Schedule 1. Included in this fund are completed social impact projects which are projects that are completed but still have a residual fund balance.

(d) Contributed Services

A substantial number of volunteers contribute a significant amount of their time each year. Because of the difficulty of determining the fair value, contributed services are not recognized in the financial statements.

(e) Investments

Investments are acquired substantially for their income earning potential and are initially recorded at their acquisition cost, which is their fair value. Investments are subsequently adjusted to fair value as at the date of the Statement of Financial Position, and the corresponding unrealized gains and losses are recorded in the liability funds held on behalf of other parties in the Statement of Financial Position.

(f) Tangible Capital Assets

Tangible capital assets are stated at acquisition cost. Gains or losses on the disposal of individual assets are recognized in the Statement of Revenue, Expenditures and Fund Balances in the year of disposal. Amortization of tangible capital assets, which is based on estimated useful life, is calculated at set rates.

Since exceeding the \$500,000 revenue threshold requiring capitalization, there have been no acquisitions of tangible capital assets by the Organization.



2. ACCOUNTING POLICIES (Cont'd)

(g) Revenue Recognition

The Organization follows the deferral method of accounting for contributions.

Unrestricted donations are recognized as revenue when received or receivable if the amount can be reasonably estimated and all collection is reasonably assured.

Externally restricted donations are recognized as revenue in the year in which the related expenses are recognized.

Unrestricted investment income, earned on funds held and managed on behalf of other parties, is recognized as revenue according to the fund agreements.

The Organization is funded primarily by government and specific private sector grants in support of well defined programs. Operating grants are recorded as revenue in the period in which they relate. Grants approved but not received at the end of the accounting period are accrued. Where a portion of the grant relates to a future period, it is deferred and recognized in that subsequent period. These financial statements reflect agreed arrangements approved by the Board.

Pursuant to the related agreements, if the Organization does not meet the requirements set in the agreement, the funders are entitled to seek refunds.

Unrestricted philanthropic fees and investment management fees, earned on funds held and managed on behalf of other parties, is recognized as revenue quarterly at the rates specified in the fund agreements.

Unrestricted project management is recognized as revenue as earned.

(h) Cash and Equivalents

Cash and equivalents, primarily on behalf of the managed funds, consist of cash on deposit and bank term deposits in money market instruments with maturity dates of less than three months from the date they are acquired.



2. ACCOUNTING POLICIES (Cont'd)

(i) Financial Instruments

(i) Measurement of Financial Instruments

The Organization initially measures its financial assets and liabilities at fair value adjusted by, in the case of a financial instrument that will not be measured subsequently at fair value, the amount of transaction costs directly attributable to the instrument.

The Organization subsequently measures all its financial assets and financial liabilities at amortized costs, except for equities quoted in an active market and funds held on behalf of other parties, which are subsequently measured at fair value. Changes in fair value are recognized in funds held on behalf of other parties' liability.

Financial assets measured at fair value include investments.

Financial assets measured at amortized cost include cash, accounts receivable, accrued interest and government remittances receivable.

Financial liabilities measured at amortized cost include funds held on behalf of other parties, accounts payable and accrued liabilities.

(ii) Impairment

Financial assets measured at amortized cost are tested for impairment when there are indicators of possible impairment. When a significant adverse change has occurred during the period in the expected timing or amount of future cash flows from the financial asset or group of assets, a write-down is reflected in excess (deficiency) of revenue over expenditures. When events occurring after the impairment confirm that a reversal is necessary, the reversal is recognized in excess (deficiency) of revenue over expenditures up to the amount previously recognized as impaired.



3. CASH HELD ON BEHALF OF OTHER FUNDS AND INTERFUND PAYABLES (RECEIVABLES)

Interfund payables (receivables) represents the amounts payable/receivable to/from the fund balances for amounts paid by the Operating Fund on behalf of the respective fund.

Cash held by the Operating Fund on behalf of other funds consists as follows:

	\$
The Community Fund	226,773
Managed Funds	1,901,385
Vital Signs Projects	38,122
	2,166,280
Social Impact Projects	
Neighbourhood Small Grants Fund	8,823
PEC Food Hub Fund	7,582
Big Heart Fund	49,316
Fish Family Fund	5,000
CBYF Project	5,875
	76,596
	2,242,876

4. INVESTMENTS

The book values and fair market values of investments as at June 30 are as follows:

	20)23	2022		
	Book	Market	Book	Market	
	Value	Value	Value	Value	
	\$	\$	\$	\$	
Cash	5,094	5,094			
Mutual fund	3,984,218	4,012,270	3,317,258	3,001,963	
Guaranteed investment certificates	500,000	500,000	2,000,000	2,000,000	
Equities	592,966	607,374			
Balance - End of year	5,082,278	5,124,738	5,317,258	5,001,963	



4. INVESTMENTS (Cont'd)

The guaranteed investment income certificates hold an effective rate of 5.25% and mature in June 2024.

During the year, the Organization sold mutual fund(s) for cash consideration of \$199,908 (2022 - \$Nil), resulting in a realized loss on disposal of \$6,663 (2022 - \$Nil). During the year, the Organization recognized a current year unrealized gain on portfolio investments of \$42,460 (2022 - \$315,295) through the liability funds held on behalf of parties.

5. DEFERRED CONTRIBUTIONS

Deferred contributions represents the unearned portion of donations or contributions for a specified purpose. Details are as follows:

	2023			
	Operating Fund \$	Vital Signs Projects \$	Total \$	2022 Total \$
Vital Signs coordinator		15,500	15,500	5,000
Funds administrator	30,500		30,500	20,000
	30,500	15,500	46,000	25,000

6. LEASE COMMITMENTS

The Organization has entered into an agreement to lease office space. This operating lease expires in January 2024. The annual minimum rental payments required under this lease over the next year is as follows:

\$ 2024 (July 2023 to January 2024) **5,093**



7. INVESTMENT INCOME

During the year, the Organization recognized \$88,447, of which \$63,866 is investment income which was earned on funds held on behalf of other parties and was recognized as income in accordance with Note 2(g) to these financial statements.

	2023 \$	2022 \$
Operating Fund - Interest income	29,670	240,565
Operating Fund - Change in unrealized gain on portfolio investments	34,196	(47,824)
The Community Fund - Change in unrealized gain on portfolio investments	24,581	
	88,447	192,741

8. TRANSFERS BETWEEN FUND BALANCES

During the year, the Organization permanently transferred the following funds in order to close the respective Social Impact Funds & Projects:

- \$1,001 (2022 \$Nil) from the PEC Helping PEC Fund to The Community Fund;
- \$2,454 (2022 \$Nil) from the Learning & Engagement Fund to The Community Fund;
- \$492 (2022 \$Nil) from the Afghan Refugee Fund to The Community Fund;
- (\$9,535) (2022 \$Nil) from Completed Funds/Projects as follows: \$1,223 fund balance to the Vital Signs Project, \$1,406 fund balance to The Community Fund and (\$12,163) fund balance deficit to the Operating Fund;
- \$39,837 (2022 \$Nil) from the IRP & ECSF Project to the Operating Fund; and
- \$2,943 (2022 \$Nil) from the VS 18-21 Project to the Vital Signs Projects.

During the year, the Organization permanently transferred \$150,000 from the Operating Fund to The Community Fund for the purposes of granting.

9. RELATED PARTY TRANSACTIONS

Directors and key management personnel are related parties of the Organization due to their authority for planning, directing and controlling activities of the Organization. During the year, the Organization received donations from these parties of \$3,409 (2022 - \$5,588).

These transactions are in the normal course of operations and are measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties.



10. FINANCIAL RISKS AND CONCENTRATION OF RISK

The risks that arise from transacting financial instruments include interest rate risk, liquidity risk and market (other price) risk. Price risk arises from changes in interest rates, foreign currency exchange rates and market prices.

(a) Market Risk:

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate as a result of market factors. Market factors include three types of risk: currency risk, interest rate risk and equity risk.

(b) Interest Rate Risk:

Interest rate risk is the potential for financial loss caused by fluctuations in fair value or future cash flows of financial instruments because of changes in market interest rates. Management mitigates interest rate risk by holding diversified funds and any losses within managed funds reduces the related liability account.

The Organization is exposed to interest rate risk through its interest-bearing investments within the balanced fund as disclosed in Note 4 to these financial statements. As prevailing interest rates increase or decrease, the market value of the interest-bearing investments will change.

(c) Currency Risk:

Currency risk relates to the Organization operating in different currencies and converting non-Canadian earnings at different points in time at different foreign exchange levels when adverse changes in foreign currency exchange rates occur.

The Organization is not exposed to this risk as it does not deal in other currencies.

(d) Equity Risk:

Equity risk is the uncertainty associated with the valuation of assets arising from changes in equity markets. The Organization is exposed to equity risk as it holds equity investments as described in Note 4 to these financial statements.

The risk is mitigated through the holding of diversified mutual funds and any losses within managed funds reduces the related liability account.



10. FINANCIAL RISKS AND CONCENTRATION OF RISK (Cont'd)

(e) Liquidity Risk:

Liquidity risk is the risk that the Organization will not be able to meet all cash outflow obligations as they come due.

The Organization's exposure to liquidity risk is dependent on the receipt of funds from its operations. The Organization mitigates this risk by monitoring cash activities and expected outflows. Management is of the opinion that the Organization will be able to meet all of its cash flow obligations as they come due and is not subject to significant liquidity risk.

There have been no significant changes from the previous period in the exposure to risk or policies, procedures and methods used to measure the risk.

(f) Credit Risk:

Credit risk is the risk of financial loss to the Organization if a debtor fails to make payments of interest and principal when due.

The Organization is exposed to this risk relating to its fixed income instruments in its investment portfolio. This risk is mitigated through the Organization's investment policy which is risk adverse and any losses within managed funds reduce the related liability account.

Accounts receivable are short term in nature and are not subject to material credit risk. The maximum exposure to credit risk and concentration of this risk is limited to the carrying value of these instruments.

There have been no significant changes from the previous period in the exposure to risk or policies used to measure risk.



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PRINCE EDWARD COUNTY COMMUNITY FOUNDATION STATEMENT OF REVENUE, EXPENDITURES AND FUND BALANCES - SOCIAL IMPACT FUNDS & PROJECTS FOR THE YEAR ENDED JUNE 30, 2023

2023 PEC Community Helping Learning & Neighbourhood Services **PEC** Afghan Fish Completed IRP & **Engagement** Small Grants PEC Recovery Food Hub Refugee **Big Heart Family** Funds/ **ECSF** VS 18-21 **CBYF** 2022 Total Fund Fund Fund Fund Fund Fund Fund Fund **Projects Project** Project Project Total \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ REVENUE 29,858 Donations 1,111 78,626 9,625 119,220 147,725 Grants 165,000 161,940 257,500 584,440 220,033 NIL NIL 257,500 1,111 165,000 29,858 78,626 NIL 9,625 NIL 161,940 NIL 703,660 367,758 **EXPENDITURES** Fund management fees 195 187 481 22,583 23,446 Grants/donations to qualified donees 43,036 8,790 165,000 22,270 100,614 54,138 9,144 109,497 419,633 932,122 17,726 Subcontracted services 42,562 8,756 8,756 Wages 43,036 NIL 8,790 165,000 22,465 100,801 54,138 9,625 **NIL** 132,080 NIL 428,389 964,324 60,288 **EXCESS OF REVENUE OVER EXPENDITURES FOR YEAR** NIL (8,790)NIL 7,393 NIL NIL 29,860 **NIL** (170,889)(41,925)(22,175)(54,138)(260,664)307,470 **FUND BALANCES -BEGINNING OF YEAR** 42,926 2,454 8,823 NIL 189 22,667 103,454 5,000 (9,535)9,977 2,943 176,764 365,662 58,192 TRANSFERS BETWEEN FUND

(492)

NIL

49,316

5,000

9,535

NIL

(39,837)

NIL

(2,943)

NIL

5,875



(37,192)

67,806

365,662

(1,001)

NIL

BALANCES - Note 8

YEAR

FUND BALANCES - END OF

(2,454)

NIL

33

NIL

7,582